

Volunteer Role Description



Role:	Crèche Coordinator
Timings:	Once a month (around the Crossing service)
Requirement:	Must have been part of a worshipping community for 6 months
Supervisor:	Oli Preston (Youth and Schools Worker)

Summary of activity

We provide a crèche area (for children aged 0-4years old and their parents) during the Crossing Service (Sunday at 11am). Children using this space are supervised by their parents. We are looking for someone to regularly (at least once a month) check on the area and equipment, and to conduct or coordinate any maintenance or cleaning work that needs to be done.

Purpose of the role

To help us to make sure that the facilities we are making available for parents with young children are maintained to a high standard. This is both for health and safety reasons, and to demonstrate our and God's love to parents and children – showing that we care.

Tasks & Responsibilities

- To regularly (at least once a month) check on the area and equipment, and to conduct or coordinate any maintenance or cleaning work that needs to be done.
- To communicate with your supervisor and the Facilities team as necessary
- To attend all training relevant to your volunteer role
- To wear Volunteer name badges to identify yourself
- To follow policies and procedures relevant to your role at all times
- To let your supervisor know as soon as possible if unable to attend

Support Offered to Volunteers

- Training
- Induction
- Regular Supervisions

Recruitment Method

Application Form > Interview

Please note that a DBS check is not required for this role

Send to:

Oli Preston
St Martin in the Bull Ring
Edgbaston Street
B5 5BB

E-mail: volunteering@bullring.org

Closing date: Sunday 1st September 2013